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## Associate Medical Officer of Health

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<b>Job Opening Id:</b>	35260	<b># Required:</b>	1
<b>Business Unit:</b>	Public Health and Emergency Services	<b>Division:</b>	Medical/Administration
<b>Location:</b>	Thorold, Ontario	<b>Standard Hours:</b>	35.00 / week
<b>Full/Part Time:</b>	Full-Time	<b>Regular/Temporary:</b>	Regular
<b>Salary Grade:</b>	11	<b>Salary Range:</b>	\$ 138,890 - \$ 163,400
<b>Post Date:</b>	2023-04-06	<b>Close Date:</b>	2023-04-21

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Serving a diverse urban and rural population of more than 475,000, Niagara Region is focused on building a strong and prosperous Niagara. Working collaboratively with 12 local area municipalities and numerous community partners, the Region delivers a range of high quality programs and services to support and advance the well-being of individuals, families and communities within its boundaries. Nestled between the great lakes of Erie and Ontario, the Niagara peninsula features some of Canada's most fertile agricultural land, the majesty of Niagara Falls and communities that are rich in both history and recreational and cultural opportunities. Niagara boasts dynamic modern cities, Canada's most developed wine industry, a temperate climate, extraordinary theatre, and some of Ontario's most breathtaking countryside. An international destination with easy access to its binational U.S. neighbour New York State, Niagara attracts over 14 million visitors annually, as well as a steady stream of new residents and businesses.

Please note that effective February 12, 2023 mandatory COVID-19 vaccinations are no longer required as per the Niagara Region's amended COVID-19 Vaccination Policy. As a result, you will not be required to submit verification of your vaccination status before starting employment with the Niagara Region. However, the Niagara Region continues to reserve the right to reintroduce vaccination requirements in the future if necessary to respond to changing public health advice and/or government direction. The Niagara Region continues to strongly encourage everyone to remain up-to-date with vaccinations.

**\*\*Please note, this position is eligible for additional remuneration from the Ministry of Health.\*\***

### Job Summary

Reporting to the Medical Officer of Health / Commissioner of Public Health, the Associate Medical Officer of Health provides leadership, strategic direction and medical consultation with respect to health promotion and disease prevention programs and services to the public in Regional Niagara.

### Education

- Medical Degree.
- Fellowship with the Royal College of Physicians and Surgeons of Canada in Community Medicine or a Masters Degree in Public Health, Epidemiology or Community Medicine

from a recognized university (as mandated by the Health Protection and Promotion Act, 1983 and Ontario Regulation 164/84 under same).

## Knowledge

- 5 years' experience in Public Health environment.
- Experience in the leadership and management of Public Health Services in a municipal or government setting is preferred.
- Current license to independently practice medicine from the College of Physicians and Surgeons of Ontario.
- Knowledge of Health Protection and Promotion Act, OPHS and OPHOS.

## Responsibilities

*Provides support and medical expertise in the development and implementation of Public Health activities, programs and initiatives, managing multiple health portfolios, maintaining awareness of international and provincial developments in public health and advising on appropriate local responses.*

- Identifies and reports on issues related to programs and services, policy changes and issues relevant to public health.
- Responds to inquiries from the public on health related issues, presenting information as required to the public through media releases, public forums, presentations, etc.
- Provides input on community health planning or public health issues, participating on cross-region boards and committees.
- Provides consultation and act as a resource with all divisional directors, middle management staff, regarding clinical policy development, medical issues or liaison with the physician community within the region.
- Provides advice on all relevant principles, standards and legislation.
- Develops, manages and administers annual and multi-year Capital and Operating budgets for the operating unit, ensuring support of Council's objectives, financial transparency and accountability, budget adherence, identifying and explaining variances and financial reporting is effectively managed in compliance with corporate financial policies.
- Authorize, and Administer the acquisition of goods and services for the operating unit and direct reports in accordance with the procurement policy and procedures.
- Serves as the primary media spokesperson for the department on issues as designated by the Medical Officer of Health.
- Assumes backup duties of the Medical Officer of Health, preparing for and attending a variety of senior management, Committee and Regional Council meetings and committees external to the Corporation (example, Ministry of Health meetings, etc.).

*Provides more intensive medical advice and expertise in the management of public health issues in areas specific to assigned portfolios.*

- Supports departmental achievements of Performance Indicators

*Conducts or directs research on community health problems, preparing written papers for publication and presentation at public health or speciality conferences.*

- Participates in the Public Health Department Physician Newsletter to provide local physicians with topics and public health information of interest and importance.

*Participates with the Medical Officer of Health in a 24-hour on call system of coverage for the Public Health Department.*

- Participates on the departmental emergency response team and in the event of declaration of a regional emergency, to assure comprehensive, timely and co-ordinated emergency response actions by the Public Health Department.
- Participates in regional corporate wide activities on a selective basis and with alignment with Public Health principles

*Manages people resource planning for the operating unit, determining ideal organizational structures, identifying desirable role and skill mix requirements and ensuring ongoing work quality and deliverability of results.*

- Enables results with the organization's human capital strategy to foster employee engagement.
- Directs and provides leadership for the activities and coaching of direct reports, providing work direction, setting priorities, assigning tasks/projects, determining methods and procedures to be used, resolving problems, ensuring results are achieved, and managing staff recruitment, performance, and skill development activities
- Ensures alignment and coordination of activity and quality of output between teams under their direction
- Ensures focus is service excellence, communication/transparency, innovation, and data integrity and work flow integration.
- Ensures staff has the information and resources to make successful plans and decisions.
- Ensures all people related issues, including recruitment, grievances and labour relations issues, are aligned to HR and Corporate standards and practices.
- Helps to break down barriers to employee success, ensuring collaboration and cooperation with other teams within their division and department
- Ensures Occupational Health & Safety policies, programs and practices are implemented, and maintained. This includes workplace inspections, monitoring, accident reporting and investigations, and ensuring any observed hazards or lapses in the functioning of OH&S processes, and other OH&S concerns are responded to promptly.
- Ensures all individuals under supervision have been informed of hazards and instructed on the necessary risk control and emergency response measures;

## Special Requirements

- May be required to support emergency operations under the incident management structure, at the direction of the Emergency Operations Centre Director.
- Regional staff strive to enable the strategic priorities of council and the organization through the completion of their work. Staff carry out their work by demonstrating the corporate values of service, honesty, choice, partnership and respect.

To view the full job description and requirements, visit our Careers page - [Job Opening #35260](#)

Uncover the wonder of the Niagara Region and join a team dedicated to meeting tomorrow's challenges.....today!

Let us know why you would be an excellent team member by submitting your online application no later than **April 21, 2023** before midnight by visiting our 'Careers' page at [www.niagararegion.ca](http://www.niagararegion.ca) . We thank all candidates for their interest however, only those candidates selected for an interview will be contacted.